

**Role Title:** Production Manager – Northern Lights 2027

**Organisation:** Electric Theatre Workshop

**Contract Type:** Freelance / Fixed-Term Engagement

**Fee:** £300 per day (paid monthly in arrears)

**Location:** UK-based (primarily remote with site visits)

**Closing Date:** 30th June 2026

**Role starts:** 1<sup>st</sup> August 2026

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## Role Overview

Electric Theatre Workshop is seeking a skilled and experienced **Production Manager** to support the planning and delivery of the **Northern Lights 2027**, taking place at the end of January / early February 2027.

This role will oversee the technical, logistical, and operational management of one new flagship immersive experience which will be straddled across two sites, alongside the remounting of one established legacy experience with three new incoming international sound and light experience presented by artists.

The position requires a balance of technical production knowledge, organisational capability, collaborative leadership, and strong health and safety awareness.

The engagement is structured as two days per month from **August – November**, four days in **December 2026**, followed by an intensive delivery period of **12 days in January 2027**.

The Production Manager will need to be available for two days between 7<sup>th</sup> and 11<sup>th</sup> September as part of our Immersive Lab R&D period.

The Production Manager needs to have demonstratable experience working with SAG, and experience of mapping would be beneficial.

We work in a very unique way, combining the expertise of specialist creatives and technical teams with a hard-working army of volunteers and trade sponsors who work to make the festival possible through intensive build weekends.

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## Deliverables

- Undertake site assessment of 6 different performance spaces and create draught plans of each space in collaboration with the festival team, identifying the positioning of each installation and the technical infrastructure required for each space. Ensure layouts consider safety, operational flow, audience experience, and regulatory compliance.

- Assess and evaluate site infrastructure, including power availability, load capacities, access constraints, and technical feasibility, ensuring each location can safely support the intended production outcomes.
- Identify, scope and budget the technical elements for the in-house immersive project, which is being presented as the headline piece, working in collaboration with the creative team.
- Attend weekly team meeting and state of play online from October through to December for 45 minutes per week.
- Analyse all incoming technical specifications and develop a list of required technical infrastructure and put this out to at least three comparative suppliers. Work with key suppliers and technical partners to develop cost-effective, reliable, and fit-for-purpose production solutions.
- Develop the production schedule by pulling together all incoming technical equipment and assets and overseeing the production build by both third-party sponsors and volunteers. including planning for build, installation, live operation, and strike periods. Ensure production timelines are realistic, coordinated, and responsive to project need
- Support the creators of the Immersive Lab by facilitating project testing at the Lab in September and through to final execution in January.
- Supervise, plan and prepare two build weekends for volunteers and trade sponsors
- Facilitate induction training for staff, volunteers, creatives and technical teams by working in collaboration with the festival team to develop the induction and onboarding training.
- Work with the Fire Risk Officer to review the sites and implement the appropriate FRA recommendations for the site
- Oversee the Risk Assessing of the entire project, by creating RA's for the component parts of build, production, live and strike and ensure third party suppliers have provided the necessary documentation.
- Work with the Executive Producer to present the event to SAG partners, and action any points which have been raised by the SAG team.
- Review all incoming technical rider for music artists presented in the Winter Village and plan our technical load in and load out accordingly.
- Manage and coordinate specialist technical production staff, ensuring clear communication, role definition, and effective integration into the project.

## **About Electric Theatre Workshop**

Electric Theatre Workshop is a Dumfries-based production company creating ambitious, immersive, and participatory cultural experiences. With over 15 years of delivery, the organisation has developed a distinctive reputation for producing large-scale live events, site-responsive projects, and audience-centred work that transforms public spaces into dynamic environments for shared experience.

Our projects combine creative innovation with strong community engagement, often bringing together professional artists, emerging creatives, and volunteers in collaborative production processes. We specialise in work that integrates performance, design, light, music, and narrative, producing experiences that are visually striking, emotionally resonant, and accessible to broad audiences.

Electric Theatre Workshop produces a diverse portfolio of activity, including festivals, civic spectacles, immersive environments, and interdisciplinary productions. Our work frequently operates across non-traditional spaces and is driven by a commitment to placemaking, cultural participation, and the development of creative opportunities within regional contexts.

At the core of our practice is a belief that high-quality cultural experiences should be widely accessible, and that collaborative production can generate meaningful social, creative, and civic impact.

## **Person Specification**

### **Production Manager – Northern Lights 2027**

#### **Essential Experience**

- Demonstrable experience managing technical production for festivals, outdoor events, immersive experiences, live events or large-scale cultural projects.
- Experience of developing and managing production schedules across multiple sites or project strands.
- Experience of working with contractors, suppliers, artists, technical crews and stakeholders.
- Proven experience of managing health and safety requirements within a live event environment.
- Experience of undertaking risk assessments and implementing appropriate control measures.
- Experience of preparing technical specifications, production budgets and procurement processes.
- Experience of working with Safety Advisory Groups (SAG) and statutory agencies.
- Experience of coordinating build, live event and de-rig operations.
- Experience of supervising volunteers and/or mixed teams of professionals and community participants.

## **Essential Skills and Knowledge**

- Strong project management and organisational skills.
- Ability to interpret technical drawings, site plans and production specifications.
- Excellent communication and stakeholder management skills.
- Strong problem-solving abilities and the capacity to work under pressure.
- Good understanding of temporary event infrastructure, power distribution and site logistics.
- Knowledge of UK event health and safety legislation and best practice.
- Competent in Microsoft Office and project planning tools.
- Ability to manage multiple priorities and deadlines simultaneously.

## **Desirable Experience**

- Experience of projection mapping and immersive technologies.
- Experience working within arts, culture or creative industries.
- Experience of delivering outdoor winter events.
- Experience of producing site-specific or location-based work.
- Experience of facilitating volunteer build programmes.
- Knowledge of fire safety planning and working with Fire Risk Officers.
- Experience of developing induction and training programmes for staff and volunteers.

## **Personal Qualities**

- Collaborative and solutions-focused approach.
- Calm, professional and adaptable under pressure.
- Strong attention to detail.
- Self-motivated and capable of working independently.
- Enthusiastic about creating high-quality audience experiences.
- Commitment to inclusion, accessibility and community participation.
- Ability to build positive working relationships with artists, technical teams, volunteers, sponsors and public sector partners.

## **Qualifications**

### **Desirable**

- IOSH Managing Safely or equivalent health and safety qualification.
- Event Safety Management qualification.
- First Aid qualification.
- Technical theatre, production management or event management qualification.

## **To apply**

Please submit a CV and covering letter (two sides A4 max) demonstrating how your experience matches the specification set out in the role. You will also be asked to complete some pre-eligibility questions by 8pm on 30<sup>th</sup> June 2026.

Interviews will be held online on Monday 6<sup>th</sup> July.